



HOBSONVILLE POINT RESIDENTS' SOCIETY INCORPORATED
Postal Voting Form

To: Account Manager
C/- Crockers Body Corporate Management Ltd
PO Box 74054
Greenlane 1546
Auckland

Instructions

You are entitled to vote at the Hobsonville Point Residents Society Annual General Meeting to be held on **07 October 2020 at 7:00pm**, by casting a postal vote. The motions to be decided at the meeting are summarised in the table below and more particularly set out in the Notice of Meeting. If you intend to cast a postal vote, you must indicate your vote in the final column of the table and return the form to the Account Manager so that it is received at least 24 hours before the meeting.

Postal Vote:

I / We*, (Full Name, Address) _____

being the owner / owners* of Unit _____ and therefore an eligible voter intend to cast the following postal votes at the meeting of the Society to be held on 07 October 2020.

Motions:

Motion	Type	Your Vote
1. ELECTION OF MEETING CHAIRPERSON By ordinary resolution That Mark Kaneko be elected Chairperson for the meeting.	Ordinary	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain
2. APOLOGIES/PROXIES/POSTAL VOTES By ordinary resolution That the apologies, proxies and postal votes be received.	Ordinary	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain
3. MINUTES OF PREVIOUS GENERAL MEETING By ordinary resolution That the minutes of the meeting held on 30 October 2019 be accepted as a true and correct record of that meeting.	Ordinary	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain
4. CONFIRM FINANCIAL STATEMENTS By ordinary resolution That: i. The financial statements for the previous financial period as attached to the agenda be accepted subject to an audit by an independent auditing company. ii. The financial statements for the previous financial period are filed with the Registrar of Incorporated Societies.	Ordinary	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain

<p>5. COMMITTEE’S REPORT</p>	<p>No motion</p>	
<p>6. STREETScape PROJECT REPORT</p>	<p>No motion</p>	
<p>7. CONSTITUTION AMENDMENTS FROM THE COMMITTEE</p> <p>By special resolution That:</p> <p>i. Clause 6.2 Fees and Levies be amended to read:</p> <p>(a) New Dwelling Levy - Each Member shall pay a \$300 New Dwelling Levy to the Society for every newly built Property purchased by the Member. This Levy is payable immediately upon the purchase of the Property, provided the levy has not already being paid in respect to that Property by a previous Owner.</p> <p>(b) Member Levy - The Member shall pay the annual levy established under clause 6.2(d) for the current year for that Property, with such amount for the first year apportioned from the date the Member becomes the Owner of a Property. Thereafter, each Member shall pay the levy established under clause 6.2(d) and any Special Levies for each year or part thereof they remain Members.</p> <p>(c) Prior to or as soon as practicable following a resolution, by the Society or the Committee, passed in accordance with this Constitution and after the commencement of each Expense Year, the Society shall by written notice advise each Member of their share of Operating Expenses and Long Term Maintenance Fund contribution (if any) for that Expense Year ("Society's Estimate"), plus any such contingency sum as the Society may, In its sole discretion, fix.</p> <p>(d) Each Member shall pay, as an annual levy, an equal share of the Operating Expenses, Long Term Maintenance Fund (if any) and any contingency sum.</p> <p>(e) The levies shall be set annually or at such other intervals as the Committee may determine from time to time based on a budget provided by the Secretary for such purpose.</p> <p>(f) Each Member shall pay in each Expense Year their share applicable to that Expense Year by one payment due on or before the due date set by the Society at the AGM. Payment shall be made by each Member in the manner set by the Society from time</p>	<p>Special</p>	<p><input type="checkbox"/> For</p> <p><input type="checkbox"/> Against</p> <p><input type="checkbox"/> Abstain</p>

<p>ii. Clause 9.2, 9.3, 9.4 Delegation of Powers: to Subcommittee or Manager be amended to read:</p> <p>9.2 Delegation of Powers: to Subcommittee or Operations Manager: The committee may delegate (without relieving responsibility) by written notice any of the Committee Duties, powers or obligations to a subcommittee or committees consisting of such Member or Members of their body as they think fit or to a Operations Manager. Any subcommittees so formed or Operations Manager so appointed shall in the exercise of the powers so delegated conform to the directions of the Committee.</p> <p>9.3 Any appointment of an Operations Manager shall be at the remuneration and on such terms and conditions as the Committee may agree with the Operations Manager from time to time.</p> <p>9.4 The duties and responsibilities of the Operations Manager shall be determined, reviewed and updated by the Committee annually.</p>	Special	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain
<p>iii. Clause 9.13 Committee Members be amended to read:</p> <p>9. 13 Committee Members:</p> <p>a) A committee member shall (subject in the case of co-opted Committee Members to the earlier expiration of any term established under clause 9.9(i)) hold his or her position for two years at which time they must stand down but may choose to seek re-election.</p> <p>b) The Committee takes office at the conclusion of the AGM.</p> <p>c) To ensure rotation of committee members as well as to give continuity of the committee, half the elected Committee Members terms shall end at the AGM each year (with those positions to be replaced by way of an election), with the other half remaining on the committee for a further year.</p> <p>i) the current committee can extend the term of a sitting committee member for one year for the purposes of 9.9 (d) (iii)</p> <p>d) A Committee member cannot be a paid employee or paid contractor of the Society.</p> <p>e) A committee member will cease to be a member of the Committee:</p> <p>i) following the receipt by the Committee of the committee member’s written and signed resignation letter;</p> <p>ii) from the date of removal by the Society in a General Meeting</p> <p>iii) the date of the committee member’s cessation of membership of the Society;</p> <p>iv) after the absence from two committee meetings without apology</p> <p>v) if they become a paid employee or contractor of HPRS</p>	Special	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain

<p>f) Once a committee member has served two successive terms (four years) they must stand down for a minimum of one year before being eligible for nomination for election to another term.</p>		
<p>iv. Clause 9.20 Committee Minutes and Records be amended to read: 9.20 Committee Minutes and Records: The committee shall ensure that minutes are kept of the proceedings of any meetings and decisions of the Committee. The minutes of such meetings shall be accepted by the committee as a correct and accurate record of the business transacted at such meeting without any further proof of the facts contained in such minutes. A secure electronic copy of the minutes will be held by the committee for future reference for a minimum of 5 years.</p>	Special	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain
<p>v. Clause 10.9 Quorum be amended to read: 10.9 Quorum: No business shall be transacted at any general meeting of the Society unless the quorum is “present” when a meeting proceeds to business. “Present” shall include present by any technological means which provides a Member with a reasonable opportunity to participate. Quorums shall be 10% of the members eligible to vote at general meetings, present in person or present by technology or by proxy or by online voting and the Controlling Member (if any)</p>	Special	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain
<p>vi. Clause 12.3 Deemed receipt be amended to read: 12.3 Deemed receipt: A notice sent pursuant to this clause shall be deemed to have been received by the addressee 10 days after posting or 48 hours after transmission (as the case may be).</p>	Special	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain
<p>vii. Glaister Ennor be instructed to register the attached amendments to the constitution with the Companies Office - Societies and Trusts Online as required by s.21 of the Incorporated Societies Act 1908, amending the previous constitution.</p>	Special	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain
<p>8. CONSTITUTION REVIEW PUT FORWARD BY STEPHEN SANGSTER By ordinary resolution That:</p> <p>i. A subcommittee be formed to review the HPRS constitution to ensure that it is current, relevant, and fit for purpose.</p> <p>ii. The subcommittee is authorised to incur reasonable costs for professional fees to enable them to complete their review.</p> <p>iii. The subcommittee should complete their review and present their findings and recommendations prior to the 2021 AGM to enable the Members to vote on any changes at this meeting.</p>	Ordinary	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain

<p>9. HPRS ORGANISATIONAL STRUCTURE</p> <p>By ordinary resolution That The 2020-21 Committee employs as a priority a management consultant to recruit a HPRS Manager.</p>	<p>Ordinary</p>	<p><input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain</p>
<p>10. EMPLOYMENT BY THE COMMITTEE PUT FORWARD BY ROCHELLE THOMSON & GEOFF POLGLASE</p> <p>i. By ordinary resolution That employment be done by an employment consultant and that where possible, advertisements are made to the community on the residents society page initially - UKU17/2 Rochelle Thomson</p>	<p>Ordinary</p>	<p><input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain</p>
<p>ii. By ordinary resolution That all society employment is handled by a specialist employment agency to include contract drafting and negotiation – Geoff Polglase</p>	<p>Ordinary</p>	<p><input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain</p>
<p>11. CONFIRM BUDGET</p> <p>By ordinary resolution That:</p> <p>(a) The operational budget be fixed at \$364,500.00 in accordance with the provisions of the constitution issued in one instalment due for payment on or by 28 February 2021.</p> <p>(b) The Contingency Fund budget of \$70,000.00 be covered by existing funds in the Contingency Fund.</p> <p>(c) The annual levy be set at \$150.00 per property.</p> <p>(d) The Society gives its approval for the Committee to enter into all necessary obligations on commercial terms that will give effect to any expenditure provided for in the budget.</p>	<p>Ordinary</p>	<p><input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain</p>
<p>12. ELECTION OF COMMITTEE</p> <p>By ordinary resolution That the nine (9) nominees with the most votes as determined at the AGM will be elected to the HPRS Committee.</p> <p>Refer to the Nominees Biographies attached.</p> <p>Please vote in favour of a maximum of nine (9) members in accordance with the HPRS Constitution. <u>If you select more, we will count the first nine only.</u></p>	<p>Ordinary</p>	<p><input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain</p>
<p>i. David Allen (LES16)</p>	<p>Ordinary</p>	<p><input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain</p>
<p>ii. Naveed Ashan (CHA17)</p>	<p>Ordinary</p>	<p><input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain</p>

iii. Christine Glover (MAP118/81)	Ordinary	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain
iv. John Glover (MAP118/81)	Ordinary	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain
v. Stuart Hartley (PLO26)	Ordinary	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain
vi. Anne Messervy (PEI22)	Ordinary	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain
vii. Shlomit Mendel (MAP57/402)	Ordinary	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain
viii. Geoff Polglase (STA11)	Ordinary	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain
ix. Christine Poulter (LES12)	Ordinary	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain
x. Kobus Prinsloo (SID48)	Ordinary	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain
xi. Kim Rutherford (KER02)	Ordinary	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain
xii. Louise Taylor (ONE11)	Ordinary	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain
xiii. Amar Trivedi (MOL03)	Ordinary	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain

<p>13. INLAND REVENUE TAX AGENT AUTHORITY</p> <p>By ordinary resolution That Crockers Body Corporate Management Ltd is authorised to act as the agent for the incorporated society for the preparation and filing of tax returns in accordance with the relevant provisions in the Income Tax Act 2004 and any rulings that may be issued by the Inland Revenue Department from time to time.</p>	<p>Ordinary</p>	<p><input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain</p>
<p>14. Date of AGM put forward by Rochelle Thomson & Geoff Polglase</p> <p>i. By ordinary resolution That the AGMs are held in Mid-September - UKU17/2 Rochelle Thomson</p>	<p>Ordinary</p>	<p><input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain</p>
<p>ii. By special resolution That from 2021 AGMs are conducted in July to align with the 31 August annual budgets – Geoff Polglase</p>	<p>Special</p>	<p><input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain</p>
<p>15. Expenditure by the Committee put forward by Rochelle Thomson & Geoff Polglase</p> <p>i. By ordinary resolution That we should be hearing form the committee about expenditure monthly as a minimum - UKU17/2 Rochelle Thomson</p>	<p>Ordinary</p>	<p><input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain</p>
<p>ii. By ordinary resolution That a monthly chairperson's report with financials is supplied to the membership and published widely – Geoff Polglase</p>	<p>Ordinary</p>	<p><input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain</p>
<p>16. GENERAL BUSINESS</p> <ul style="list-style-type: none"> • Future social events put forward by Kobus Prinsloo • Public bins around coastal walkway put forward by Dipti Trivedi • Street camera security put forward by Dipti Trivedi • Speed bumps put forward by Dipti Trivedi • Tidy kiwi campaign for sustainable living put forward by Dipti Trivedi • Events put forward by Christine Glover, John Glover, Angela Dowling • Chichester Cottage put forward by Christine & John Glover • Transparency and communications put forward by Amar Trivedi • Cultural & Community Events put forward by Amar Trivedi • Allocations of roles and responsibilities so members know who to go to put forward by Amar Trivedi • Citizens Advise Bureau put forward by John Glover & Angela Dowling (at Chichester) 	<p>No motion</p>	

<ul style="list-style-type: none"> • Business Association Funding & Support put forward by John Glover • Bomb Point - What is the latest news about protecting the Bomb Point Reserve from further development? put forward by Colart Miles • Street lighting put forward by Louise Taylor 		
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If the general meeting is adjourned and reconvened, this postal vote is valid for the purposes of the reconvened meeting.

Date:

Signature(s) of eligible voter(s):

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Postal Voting Form Notes

- 1 You should complete the postal vote section and the vote section.
- 2 Your postal vote will not be counted if any levies, or other amounts that are payable in respect of your unit, are outstanding.
- 3 Your postal vote will be counted as 1 vote.
- 4 If at the general meeting of your complex the wording of a motion is materially altered, your postal vote in relation to that motion will not be counted. It is the responsibility of the chairperson to decide what constitutes a material alteration. If you are concerned that your postal vote may not be counted as a result of an amendment to a motion, you should consider appointing a proxy to attend and vote at the meeting on your behalf.
- 5 If the unit is owned by more than 1 person, every owner or his or her authorised representative must sign the form.